

# APPLICATION FOR RESIDENTIAL TENANCY

## *Residential Tenancies Act*

### Rental Property Details

Property \_\_\_\_\_

Available Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Tenancy Term \_\_\_\_\_

*Note: The **Personal Information Form** must also be submitted by each Proposed Tenant with this Application*

**Tenant 1**     Personal Information Form attached    or     Personal Information Form already supplied

Full name \_\_\_\_\_

Phone work \_\_\_\_\_                                  Home \_\_\_\_\_

Mobile \_\_\_\_\_    E-mail \_\_\_\_\_

**Tenant 2**     Personal Information Form attached    or     Personal Information Form already supplied

Full name \_\_\_\_\_

Phone work \_\_\_\_\_                                  Home \_\_\_\_\_

Mobile \_\_\_\_\_    E-mail \_\_\_\_\_

**Tenant 3**     Personal Information Form attached    or     Personal Information Form already supplied

Full name \_\_\_\_\_

Phone work \_\_\_\_\_                                  Home \_\_\_\_\_

Mobile \_\_\_\_\_    E-mail \_\_\_\_\_

**Number of persons proposed to occupy the Property** Adults \_\_\_\_\_                          Children \_\_\_\_\_

### Intended residents

\_\_\_\_\_

\_\_\_\_\_

### Rental Details

Rental \_\_\_\_\_ per week

First payment of rent in advance \_\_\_\_\_

Bond equivalent of 4 weeks rent, or 6 weeks if rent more than \$250 p/w \_\_\_\_\_

Other \_\_\_\_\_

#### Amount payable on signing Tenancy Agreement

\_\_\_\_\_

### Tenant's Details

1    I/we apply for the tenancy above.

2    Pets    Type of Pet \_\_\_\_\_ Breed \_\_\_\_\_ Number \_\_\_\_\_ Age \_\_\_\_\_

Type of Pet \_\_\_\_\_ Breed \_\_\_\_\_ Number \_\_\_\_\_ Age \_\_\_\_\_

3    I/we have or will need a residential tenancy bond from a State Government Dept.?     Yes     No

If Yes, \$ \_\_\_\_\_ Branch \_\_\_\_\_

4    Special conditions requested and or my special needs

\_\_\_\_\_

*Note: The landlord is not obliged to accept any of your requests or requirements for special conditions.*

**Tenant's Acknowledgements**

- 5 None of us are bankrupt and all of the information supplied in this Application is true and correct and is not misleading in anyway and we will bring any information relevant to the landlord's attention.
- 6 I/we acknowledge that we will accept possession of the premises in the condition it is as at the date of inspection.

**If you are advised the Application is Successful - it is still not binding unless all matters are finalised as below**

- 7 I/We acknowledge if the application is successful the landlord will provide a proposed Residential Tenancy Agreement which I/we must then sign or decline and a Tenancy Agreement is only operative and binding if I/we sign the Residential Tenancy Agreement and return all the document to the Property Manager in the required time, and pay in immediately in full the required rent and bond and **an Agreement will only operate once the Landlord signs it** or advises their acceptance. If these things are not done within the time stipulated and or not accepted by the landlord then no Agreement will arise and the landlord may let the property elsewhere. Time is of the essence.

Name Tenant 1 \_\_\_\_\_

\_\_\_\_\_  
**Signature – Tenant 1**

\_\_\_\_\_  
 Date

Name Tenant 2 \_\_\_\_\_

\_\_\_\_\_  
**Signature – Tenant 2**

\_\_\_\_\_  
 Date

Name Tenant 3 \_\_\_\_\_

\_\_\_\_\_  
**Signature – Tenant 3**

\_\_\_\_\_  
 Date

**ACKNOWLEDGEMENT and CONSENT**

We agree and the parties all acknowledge and consent to either of them or their attorneys and representatives signing this form and any agreements and notices (in relation to the tenancy agreement or under the Act) by electronic and/or digital signatures under the *Electronic Transactions Act (Cth* and the relevant State Act) and delivering this form and any application and notices by email.

<b>OFFICE USE ONLY</b>					
Tenant 1	<input type="checkbox"/>	Personal Details with Verification of Identity received	Date	/	/
Tenant 2	<input type="checkbox"/>	Personal Details with Verification of Identity received	Date	/	/
Tenant 3	<input type="checkbox"/>	Personal Details with Verification of Identity received	Date	/	/
References	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Previous Agent called <input type="checkbox"/> Yes <input type="checkbox"/> No
Employment	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Tenancy Agt Signed <input type="checkbox"/> Yes <input type="checkbox"/> No
ID verified	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Database check <input type="checkbox"/> Yes <input type="checkbox"/> No
Rent Paid	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Bond <input type="checkbox"/> Yes <input type="checkbox"/> No
Accepted	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	Bond Lodged Date / /
Comments:					